

# VERIFICATION OF VEHICLE NOT TO BE COMPLETED BY APPLICANT

To be acceptable by DMV, this form must be legible, hand printed in black or blue ink, and completed **IN FULL** by an authorized DMV representative, California licensed vehicle verifier, authorized auto club employee, or peace officer who has been properly trained to perform vehicle verifications, while PHYSICALLY inspecting complete and assembled vehicles. See reverse for additional information and verifier restrictions.

WARNING: Any missing sections, alterations, cross-outs, or erasures (even when initialed) will void this form and a new verification must be completed. Mark all areas/sections which do not apply as non-applicable (N/A); do not leave blank. All numbered sections (1-9) below must have at least one box checked in each section. The vehicle may also be subject to verification by the California Highway Patrol (CHP).

| LICENSE PLATES ON VEHICLE:   |   | LICENSE PLATE         | NUMBER                 | STATE  | EXPIRATION DAT          | TE NUMBER OF A                                  | XLES MOTIVE POWER   | R(FUEL) FOR OHVs  |
|--|---|-----------------------|------------------------|--|-------------------------|---|---|---|
| □ None □ Dealer □ Temp   | orary Permit  |                       |                        |  |                         |   |   | Complying<br>Non-complying  |
|  | 8th   | 10th                  | USE ELEC               | TRIC MOTOR I   | IO.)                    | Automol   | Y (CHECK BOX)<br>bile   | ailer ID (PTI) Dotorcycle (Street)<br>(CCH) Off-Highway (OHV)<br>MODEL YEAR   |
| MAKE MC  | DEL OR SERIES   | G                     | SVWR WEIG              | HT ( <i>PICKUPS</i> )<br>LBS.                          | NO. WHEELS ES           | T. WEIGHT ( <i>PTI TRAIL</i>                    | ERS) FOR CAMP/COA   | CH TRAILERS/MOTORHOMES  |
| I) VIN Location:         □ Visible through windshield         □ Body—Left (driver side)         □ Body—Right         □ Engine compartment  | <ul> <li>□ Door Fran</li> <li>□ Steering (</li> <li>□ Firewall</li> <li>□ Other:</li> </ul> | ne/Door Pos<br>Column | t 🗌 No<br>🗌 Ro<br>🗌 Ro | tached by<br>ot visible<br>osette rivet<br>ound rivets | s 🗆 I                   | Adhesive<br>Not applicable<br>Screws<br>Stamped | 3) Type:<br>Metal plate<br>Stamped on<br>Stamped on<br>Other: | Label   |
| □ □ Appears okay □<br>□ □ Altered/Tampered* □  | ENG<br>Illegible/D<br>Missing*  | VIN<br>amaged* 🗌      | ENG<br>□ Car<br>□ Nor  | nnot locate<br>ne–Newlyl                               | VIN ENG                 | Assigned by F/<br>See REMARKS                   | □ 10 <sup>th</sup> Digi<br>O □ NATB/N<br>S □ Other—3          | ear Determined From:<br>t of VIN ( <i>1980 &amp; Newer</i> )<br>ICB Book/Manual: <sub>(Page #)</sub><br>See REMARKS |
| 6) US Federal Certification Label Status:       US Federal Certification Label Indicates: (REQUIRED FOR 1970 AND NEWER MODEL YEARS - NOT FOR OHVS)   |   |                       |                        |  |                         |   |   |   |
| 7) ODOMETER MILEAGE REA<br>(NOT REQUIRED FOR OHVILSV)<br>Record mileage exactly as shown on<br>If NONE, check this box, and draw line throu  | vehicle odomete   | r.                    |                        | ,  |                         | (no tenths)                                     | miles<br>kilometers   | <ul> <li>□ 5-digit odometer</li> <li>□ 6-digit odometer</li> <li>□ digital display</li> </ul>                       |
| 8) Supporting Ownership Document (IF NONE, CHECK THIS BOX I) VIN on vehicle was physically compared to:         Type:       Certificate of Title       MSO/MCO       Salvage Certificate       US Government SF 97-1       Registration Card         Condition:       Agrees with VIN       Disagrees with VIN       See REMARKS   |   |                       |                        |  |                         |   |   |   |
| 9) Emission Label Indicates: (ALL VEHICLES - 1968 AND NEWER MODEL YEARS, MOTORCYCLES - 1978 AND NEWER MODEL YEARS, HEAVY-DUTY VEHICLES - 1979         AND NEWER MODEL YEARS, OHVS - 2003 AND NEWER MODEL YEARS)         O Vehicle meets US EPA standards only         O Vehicle meets US EPA standards and California standards         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards only         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards for Off Highway Vehicles (OHV)         O Vehicle meets California standards (OHV)         O |   |                       |                        |  |                         |   |   |   |
| REMARKS       EMISSION LABEL TEST GROUP OR ENGINE FAMILY NUMBER         FOR BTM VARIED (VA) DESCRIBE VEHICLE: (e.g., PK over 11,499 GVWR)  |   |                       |                        |  |                         |   |   |   |
| DO NOT PROCESS - *REF  | ER TO CHP   | Door R                | Replaced               | I 🗌 Air E  | ag Missing [            |   | TITLE/ID/BADGE  | /VV LICENSE NUMBER  |
| ADDRESS  |   | CITY                  |                        |  |                         | STATE   | DAYTIME TELEF   | PHONE NUMBER  |
| PHYSICALLY VERIFIED AT ( <i>CHECK BOX</i> ): Above address Other (specify): VERIFYING AGENCY ( <i>CHECK BOX</i> ): CA  | Licensed Vehicle Ve   | rifier (VV) 🗌 Auto    | o Club 🗌 F             | Peace Officer (L                                       | CIT<br>ist Employer) Ou | Y<br>It of Country Vehicle:                     |   | STATE   |
| STATEMENT OF FACTS — IDENTIFICATION NUMBER OR ENGINE NUMBER ERROR — I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct. I further certify that I am the owner of the above described vehicle and had no knowledge of the difference in the identification or engine number on the vehicle and titling documents.         VEHICLE OWNER'S SIGNATURE       PRINTED NAME  |   |                       |                        |  |                         |   |   |   |
| I certify that today I physically examined the vehicle described above and I find the description of the vehicle to be as indicated.<br>I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.<br>VERIFIER SIGNATURE (STAMPED/TYPED SIGNATURE WILL NOT BE ACCEPTED) EXECUTED AT (PLACE SIGNED - CITY, STATE) (REQUIRED) DATE (REQUIRED)   |   |                       |                        |  |                         |   |   |   |
| REG 31 (REV. 4/2023) WWW   | IGNATURE WILL NC  | I BE ACCEPTED)        |                        |  |                         | SIGNED - CITY, STAT                             | E) (KEQUIKED)   | DATE (REQUIRED)   |

# BODY TYPE MODEL (BTM) CODES

#### AUTOMOBILE

| AUTOMOBI   |           |
|--|-----------|
| Description                                      | BTM       |
| Agricultural Water<br>Well Boring Rig            | BR        |
| Ambulance  | *AM       |
| Amphibian  | AP        |
| Armored  | *AR       |
| (CHP VV Req.)                                    |           |
| Bus<br>Correivel Equipment                       | *BU<br>CE |
| Carnival Equipment<br>Convertible                | CV        |
| Coupe  | CP        |
| Coupe 3 DR                                       | 3P        |
| Coupe 4 DR                                       | C4        |
| Crane (S/F from                                  | *CR       |
| Verifier Required)                               |           |
| Firetruck  | *FT       |
| Forklift Truck                                   | *F0       |
| Golf Cart  | GC        |
| Hardtop  | HT        |
| Hardtop 2 DR                                     | 2T        |
| Hardtop (Formal) 2DR                             | 2F        |
| Hardtop 4 DR                                     | 4T        |
| Hardtop (Pillard) 2 DR<br>Hardtop (Pillard) 4 DR | 2P<br>4P  |
| ,  | 4P<br>*HB |
| Hatchback<br>Hatchback 2 DR                      | *2H       |
| Hatchback 4 DR                                   | *4H       |
|  | LB        |
| Liftback (Toyota)<br>Liftback 2 DR               | *2L       |
| Liftback 4 DR                                    | *4L       |
| Limousine  | *LM       |
| Low Speed Vehicle                                |           |
| (LSV)  | *LS       |
| Modular Mobile                                   | MM        |
| Motorized Home                                   | MH        |
| Neighborhood<br>Electric Vehicle                 | *NE       |
| (NEV)  |           |
| Notchback  | *NB       |
| Pickup w/Camper<br>Mounted                       | РМ        |
| Privately Owned                                  | SB        |
| School Bus                                       |           |
| Roadster<br>Runabout 3 DR                        | RD        |
| (Ford)   | 3D        |
| Sedan 2 DR                                       | 2D        |
| Sedan 4 DR                                       | 4D        |
| Sedan 5 DR                                       | 5D        |
| Sedan  | SD        |
| SportsVan (Dodge)                                | sv        |
| Station Wagon                                    | *SW       |
| Suburban/Carry All<br>(Chev)                     | LL        |
| Travel All (Intl)                                | ХТ        |
| Utility  | *UT       |
| Van Camper                                       | VC        |
| Wagon/Sport Utility<br>4 DR                      | 4W        |
| Varied-All Other Autos<br>(Must be described)    | *VA       |
| * BTM can also be                                | used for  |
| commercial veh                                   |           |

|  | COMMERCIAL      |  |  |  |
|--|-----------------|--|--|--|
| Description  | BTM             |  |  |  |
| Ambulance  | *AM             |  |  |  |
| Armored  | *AR             |  |  |  |
| (CHP VV Req.)<br>Auto Carrier  | AC              |  |  |  |
| Bale Wagon   | BA              |  |  |  |
| Box/Cargo Cutaway  | CY              |  |  |  |
| Bus  | *BU             |  |  |  |
| Cab and Chassis  | СВ              |  |  |  |
| 3 DR Extended (Ext.)   | 3B              |  |  |  |
| Cab and Chassis<br>3 DR Ext. Cab Pickup  | 30              |  |  |  |
| 4 DR Ext. Cab/Chassis  | 4B              |  |  |  |
| 4 DR Ext. Cab Pickup   | 4D<br>4C        |  |  |  |
| 4 DR Wagon/Sport   | *4W             |  |  |  |
| Utility  |                 |  |  |  |
| Carnival Equipment   | CE              |  |  |  |
| Carrier  | CA<br>CM        |  |  |  |
| Concrete/Transit Mix<br>Conventional Cab   | CC              |  |  |  |
| Crane  | *CR             |  |  |  |
| Dromedary  | DR              |  |  |  |
| Dump   | DP              |  |  |  |
| Extended Cargo Van   | EC              |  |  |  |
| Firetruck  | *FT             |  |  |  |
| Flatbed/Platform<br>Forklift Truck   | FB<br>*FO       |  |  |  |
| Garbage/Refuse   | GG              |  |  |  |
| Grain  | GN              |  |  |  |
| Hatchback  | *HB             |  |  |  |
| Hatchback 2 DR   | *2H             |  |  |  |
| Hatchback 4 DR   | *4H             |  |  |  |
| Hearse   | *HR             |  |  |  |
| Hopper   | НО              |  |  |  |
| Liftback (Toyota)<br>Liftback 2 DR   | LB<br>*2L       |  |  |  |
| Liftback 4 DR  | *4L             |  |  |  |
| Limousine  | *LM             |  |  |  |
| Logger   | LG              |  |  |  |
| Low Speed Vehicle  | *LS             |  |  |  |
| (LSV)<br>Multiple Bodies   | MU              |  |  |  |
| Neighborhood Electric  |                 |  |  |  |
| Vehicle (NEV)  | *NE             |  |  |  |
| Notchback  | *NB             |  |  |  |
| Panel  | PN              |  |  |  |
| Parcel Delivery  | PD<br>PK        |  |  |  |
| Pickup<br>Pickup Club Cab  | PC              |  |  |  |
| Rack   | RA              |  |  |  |
| Refrigerated   | RE              |  |  |  |
| Sports Pickup  | SP              |  |  |  |
| Stake  | ST              |  |  |  |
| Station Wagon  | *SW             |  |  |  |
| Step Van<br>Tandem   | SN<br>TM        |  |  |  |
| Tank   | TN              |  |  |  |
| Taxi   | тх              |  |  |  |
| Tilt Cab   | тв              |  |  |  |
| Tilt Tandem  | TL              |  |  |  |
| Tow Truck/Wrecker  | WK              |  |  |  |
| Tractor Truck (Diesel)   | DS<br>TR        |  |  |  |
| Tractor Truck (Gas)  | *UT             |  |  |  |
|  | VN              |  |  |  |
| Utility<br>Van   |                 |  |  |  |
| Utility  | \/T             |  |  |  |
| Utility<br>Van<br>Vanette (66 GMC<br>Handy Van)  | VT              |  |  |  |
| Utility<br>Van<br>Vanette (66 GMC<br>Handy Van)<br>Well Driller                              | VT<br>WD        |  |  |  |
| Utility<br>Van<br>Vanette (66 GMC<br>Handy Van)<br>Well Driller<br>Wrecker with a            |                 |  |  |  |
| Utility<br>Van<br>Vanette (66 GMC<br>Handy Van)<br>Well Driller                              | WD<br>WF        |  |  |  |
| Utility<br>Van<br>Vanette (66 GMC<br>Handy Van)<br>Well Driller<br>Wrecker with a<br>Flatbed | WD<br>WF<br>*VA |  |  |  |

#### MOTORCYCLE

| Description  | BTM |
|--|-----|
| Enduro   | EN  |
| Mini Road/Trail  | MR  |
| Motor Scooter (Not<br>the same as a<br>motorized scooter<br>which cannot be<br>registered) | MS  |
| Road/Street  | RS  |
| Road/Trail   | RT  |
| All Other<br>Motorcycles   | МС  |

#### **OFF-HIGHWAY VEHICLE**

| Description  | BTM |
|--|-----|
| All Terrain Vehicle  | AT  |
| Amphibian  | AP  |
| Dirt   | т   |
| Dune/Sand Buggy  | DB  |
| Enduro   | EN  |
| 3-Wheel Vehicle  | 3W  |
| 4-Wheel Vehicle  | 4W  |
| Golf Cart  | GC  |
| Minibike   | МК  |
| Mini Cycle   | MY  |
| Mini Road/Trail  | MR  |
| Moto Cross   | МХ  |
| Motor Scooter (Not<br>the same as a<br>motorized scooter<br>which cannot be<br>registered) | MS  |
| Racer  | RC  |
| Recreational Off-Road  | RO  |
| Road/Street  | RS  |
| Road/Trail   | RT  |
| Snowmobile   | SM  |
| Trail  | TR  |
| All Other<br>Motorcycles   | МС  |

#### TRAILER

| Description                                       | BTM     |  |  |  |
|---|---------|--|--|--|
| Amphibian   | AMPH    |  |  |  |
| Camp  | CMP     |  |  |  |
| Carnival Equip.                                   | CARN    |  |  |  |
| Carrier (No Human<br>Habitation, except<br>Horse) | CARRIER |  |  |  |
| Cement Mixer                                      | MIXER   |  |  |  |
| Coach   | ССН     |  |  |  |
| Coach Boat  | CCHBT   |  |  |  |
| Dolly   | DLY     |  |  |  |
| Dump  | DMP     |  |  |  |
| Fire  | FIRE    |  |  |  |
| Flatbed/<br>Platform                              | FB      |  |  |  |
| Modular Mobile                                    | MMETLR  |  |  |  |
| Multiple Bodies                                   | MULT    |  |  |  |
| Park Trailer                                      | ССНРТ   |  |  |  |
| Park Trailer Boat                                 | CCHPTBT |  |  |  |
| Refrigerated                                      | REF     |  |  |  |
| Tank  | TANK    |  |  |  |
| Transit Mix                                       | TRMX    |  |  |  |
| Utility   | UTIL    |  |  |  |
| Van   | VAN     |  |  |  |
| Varied-All Others<br>(Must be described)          | VARIED  |  |  |  |

### **IMPORTANT NOTES**

**Instructions** - Refer to *Vehicle Verifiers License Handbook* (OL 301), available at dmv.ca.gov. Additional verification forms are available at dmv.ca.gov and at all DMV offices. The most current version of this form must be used.

Permitted verifications for vehicle verifiers: (1) Nonresident vehicles, (2) any vehicle or trailer, excluding used motorcycles, with supporting ownership documents for which there is no California (CA) record. The VIN must appear okay. The supporting ownership document must be a Certificate of Title, Manufacturer's Certificate or Statement of Origin (MCO/MSO), US Government Standard Form (SF) 97-1, or Registration Card. All other vehicle verifications or verifications with no supporting ownership document must be referred to the DMV or CHP for inspection.

Prohibited verifications for vehicle verifiers: (1) Vehicles whose US Federal Certification Label (Safety Label) disagrees with the VIN, or is illegible, damaged, tampered, altered, missing, never issued (e.g., direct import-grey market, etc.), or does not match the documents, (2) revived salvage or revived junk vehicles, (3) specially constructed (SPCNS) vehicles, (4) used motorcycles with an unavailable California record (last registered in CA, but record no longer appears on DMV's database), (5) vehicles with documents from a foreign country, (6) motorcycles with engine changes.

VIN/Model Year - Pursuant to federal law, a 17-digit VIN that passes check-digit is required on all 1981 and newer model year motor vehicles, and all 1985 and newer model year trailers. The model year of 1980 and newer vehicles is encoded in the 10th digit of VIN.

Do NOT use the Federal Certification Label as the primary source for the VIN. All 1981 and newer model year vehicles with less than a 17-digit VIN must be referred to CHP for verification. When inspection of a VIN reveals evidence of tampering, alteration or obliteration of the number, immediately notify the nearest DMV, Investigations Section.

Specially Constructed Vehicles (SPCNS) (CVC §580) - Enter "0000" for the model year; SPCNS vehicles are not manufactured vehicles and do not have a model year. Replica vehicles (such as a Cobra, Mustang, or Corvette) built from a kit and assembled or built for private use and not for resale, must be registered as a SPCNS vehicle. If the kit vehicle was built by a licensed manufacturer (CVC §672) or remanufacturer (CVC §507.8), the kit vehicle must be registered under the name of the manufacturer or remanufacturer, not the make of the vehicle it replicates.

Trailers (except Horse) with Human Habitation (i.e., Fifth Wheel, Travel, and Toy Hauler) are Coach (CCH) or Camp (CMP). Fifth Wheel CCHs do not exceed 48' (576'') (L) or 8  $\frac{1}{2}$ ' (102'') (W). All other CCHs do not exceed 40'\* (480'') (L) or 8  $\frac{1}{2}$ ' (102'') (W). CMPs do not exceed 16'\* (192'') (L) or 8' (96'') (W). \*(overall L)

Motorhomes do not exceed 45' (540") (L) or 8 1/2' (102") (W).

**Truck Tractors** with living quarters are BTM "DS" or "TR", unless the living quarters permanently prevent the truck tractor from towing or drawing other vehicles (CCR §150.08).

Pickups (PKs) - The Gross Vehicle Weight Rating (GVWR) is found on the US Federal Certification Label. NOTE: GVAR is Gross Vehicle Axle Rating, not GV<u>W</u>R. PKs under 11,499 GVWR have the following BTMs: 3C, 4C, PK, and SP. PKs over 11,499 GVWR are BTM "VA".

The following multi-designed vehicles are PKs: Cadillac Escalade EXT, Chevrolet Avalanche, Ford Explorer Sport Trac, Hummer H2 SUT, and Nissan Frontier (CCR §150.04).

Pickups-Mounted (CVC §§243, 362, 661) - To have BTM "PM", the pickup must have a permanently attached camper shell, canopy, or similar mounted structure, and provide facilities for human habitation or camping purposes.

Advise owner that removal of the structure will require commercial registration and weight fees to be due.

**Motorcycles** - Only a verification form completed by an authorized DMV employee is acceptable on an application for on-highway (street) motorcycle registration of any motor vehicle currently registered OHV or titled with type license "C2" (title only).

Used motorcycles (including motorcycles manufactured for on-highway use being registered off-highway [OHV]) with unavailable records, or documents from a foreign country must be inspected by CHP.

 ${\rm OHVs}$  - A 2003 and newer model year OHV with a "3" or "C" in the eighth position of the VIN are non-complying OHVs (red sticker).

Any motorcycle or vehicle originally manufactured and registered for OHV use cannot be converted for on-highway use, unless it is manufactured for dual purposes.

**Golf Carts** (CVC §345) are motor vehicles designed to carry golf equipment, and carry no more than 2 persons, including the driver, and have at least 3 wheels in contact with the ground, and weigh no more than 1,300 lbs. unladen, and not exceed a speed of 15 MPH.

## VEHICLE MODEL YEAR (Identified through the 10th digit of the VIN)

| A – 1980, 2010 | F – 1985, 2015 | L – 1990, 2020 | S – 1995, 2025 | Y – 2000, 2030 | 5 – 2005, 2035 |
|----------------|----------------|----------------|----------------|----------------|----------------|
| B – 1981, 2011 | G – 1986, 2016 | M – 1991, 2021 | T – 1996, 2026 | 1 – 2001, 2031 | 6 – 2006, 2036 |
| C – 1982, 2012 | H – 1987, 2017 | N – 1992, 2022 | V – 1997, 2027 | 2 – 2002, 2032 | 7 – 2007, 2037 |
| D – 1983, 2013 | J – 1988, 2018 | P – 1993, 2023 | W - 1998, 2028 | 3 – 2003, 2033 | 8 – 2008, 2038 |
| E – 1984, 2014 | K – 1989, 2019 | R – 1994, 2024 | X – 1999, 2029 | 4 – 2004, 2034 | 9 – 2009, 2039 |

#### **MOTIVE POWER (FUEL) CODES**

| B – Butane    | G – Gasoline    | P – Propane  |
|---------------|-----------------|--------------|
| D – Diesel    | M – Methanol    | Q – Hybrid   |
| E – Electric  | N – Natural Gas | R – Hydrogen |
| F – Flex Fuel |                 |              |